

MAINTENANCE MECHANIC

Location: 6450 Silver Lake Rd, Linden, MI 48451

Applications are required for consideration for this position. Resume Submission alone is not an application for a position. An individual **must** complete our standard application form and provide proof of certificates and licenses required for the posted position.

There is one (1) opening for a Maintenance Mechanic at Genesee County Water and Waste Services in Linden, MI. Duties include: Performs a wide variety of skilled mechanical work involved in the maintenance, repair, and rebuilding of existing equipment and machinery, and the installation of new equipment.

MINIMUM QUALIFICATIONS

1. Must possess and continuously maintain a valid Michigan driver's license, as well as qualify to drive a Division vehicle in compliance with the Division Driver Policy.
2. Must be able to work in confined spaces and outdoors under varying climatic conditions.
3. Must be able to walk over rough terrain and climb ladders and stairs.
4. Graduation from a high school or equivalent G.E.D.
5. Three (3) years' experience as or with a Maintenance Mechanic performing mechanical, minor electrical and plumbing repairs and installation.
6. Must be able to lift a minimum of seventy-five (75) pounds.

BENEFITS:

- 100% Employer paid Health Care
- Defined Benefit Pension Plan

WAGE SCALE:

2026	START	6 mo	1 yr	2 yr	3 yr	4 yr	5 yr	7 yr	12 yr	17 yr
U-5	\$28.46	\$29.50	\$30.02	\$30.54	\$31.06	\$31.58	\$32.62	\$33.39	\$34.19	\$35.23

Applications shall be mailed to:

Genesee County Water and Waste Services, Attn: HR
4610 Beecher Rd, Flint, MI 48532

Applications can be e-mailed to: hr@gcdcwws.com

Position open until filled

Applications must either accompany or follow resume submission

NO PHONE CALLS. EEO.



GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

DIVISION OF WATER & WASTE SERVICES

G-4610 BEECHER RD – FLINT, MI – 48532 PHONE (810) 732-7870 FAX (810) 732-9773

JEFFREY WRIGHT - COMMISSIONER

MAINTENANCE MECHANIC

Revised 02.23.2022

MINIMUM QUALIFICATIONS

1. Must possess and continuously maintain a valid Michigan driver's license, as well as qualify to drive a Division vehicle in compliance with the Division Driver Policy.
2. Must be able to work in confined spaces and outdoors under varying climatic conditions.
3. Must be able to walk over rough terrain and climb ladders and stairs.
4. Graduation from a high school or equivalent G.E.D.
5. Three (3) years' experience as or with a Maintenance Mechanic performing mechanical, minor electrical and plumbing repairs and installation.
6. Must be able to lift a minimum of seventy-five (75) pounds.
7. For the Automotive Mechanic the following are required:
 - a. Two (2) years of experience as an Auto/Vehicle Mechanic
 - b. Must be able to bend, stretch, kneel and squat to perform required repairs, maintenance and inspections.
8. For the Automotive Mechanic the following are preferred:
 - a. CDL
 - b. Vocational/technical school program diploma or certificate or apprenticeship in auto repair or related field

GENERAL STATEMENT OF DUTIES

Performs a wide variety of skilled mechanical work involved in the maintenance, repair, and rebuilding of existing equipment and machinery, and the installation of new equipment. For Automotive Mechanic: Performs a wide variety of skilled mechanical work involved in the repair and maintenance for cars, trucks, equipment and other motor vehicles in the Division's fleet.

STATEMENT OF TASKS (Water, Sewer Maintenance and Pump Station groups and Wastewater Treatment Plants)

- Maintains, repairs, and rebuilds engines, motors, pumps, controls, compressors, mechanical drives, and other equipment; including related electrical work.
- Installs new equipment.
- Fabricates steel and wood structures utilized in the maintenance, repair, and rebuilding of equipment, and in the installation of new equipment.
- Plumbs air, water, CL2, FECL3, sludge, polymer, and gas lines on existing equipment and on new installation, does required plumbing repairs.
- Perform arc and gas welding and cutting and brazing.
- Trouble shoots and investigates various operational problems.
- Researches and reviews repair manuals, blueprints, and schematics.
- Performs diagnostic analysis on mechanical and electrical equipment.
- Checks and corrects equipment rotation.
- Requisitions parts, does job layouts, interprets test results, takes amperage readings, checks voltages.
- Completes parts requisitions and maintenance orders and related paperwork.
- Is in responsible charge through completion of each task.
- Performs any other work related to the classification.



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STATEMENT OF TASKS (Water Treatment Plant)

- Maintains, repairs, and rebuilds engines, motors, pumps, controls, compressors, mechanical drives, chemical feed equipment, and other equipment; including related electrical work.
- Receives chemicals, assists with bulk filling tanks, changes; chlorine cylinders, bulk chemical bags, totes and barrels.
- Performs annual maintenance in clarifiers, reactors and filters; performs measurements of media and collects media samples.
- Inspects, cleans, and maintains WTP property storm sewer system and detention areas.
- Installs new equipment.
- Fabricates steel and wood structures utilized in the maintenance, repair, and rebuilding of equipment, and in the installation of new equipment.
- Plumbs air, water, CL2, chemical, sludge, and gas lines on existing equipment and on new installation, does required plumbing repairs.
- Perform arc and gas welding and cutting and brazing.
- Trouble shoots and investigates various operational problems.
- Researches and reviews repair manuals, blueprints, and schematics.
- Performs diagnostic analysis on mechanical and electrical equipment.
- Requisitions parts, does job layouts, interprets test results, takes amperage readings, checks voltages.
- Completes parts requisitions and maintenance work orders and related paperwork, uses a computer as needed including entering work order information.
- Is in responsible charge through completion of each task.
- Performs any other work related to the classification.

STATEMENT OF TASKS (O&M Automotive & Equipment)

- Maintains vehicles, which includes the Division's fleet of cars, trucks, SUVs, heavy equipment, tractor/trailers, and other motor vehicles.
- Performs routine and preventative maintenance including oil changes, tune-ups, tire rotations, etc.
- Performs tests on specific parts and systems to ensure proper function.
- Identifies mechanical problems either visually or with computer diagnostic equipment.
- Replaces or repairs malfunctioning parts and systems such as but not limited to: brake pads, belts, water pumps, transmissions and other mechanical parts.
- Maintains, repairs, and rebuilds engines, motors, pumps, controls, compressors, mechanical drives, and other equipment; including related electrical work.
- Test drives vehicles to ensure proper and safe operation.
- Performs diagnostic analysis on vehicle and related electrical equipment.
- Completes parts requisitions and maintenance orders and related paperwork.
- Is in responsible charge through completion of each task.
- Performs any other work related to the classification.

KNOWLEDGE, SKILLS, AND ABILITIES (all locations)

- Ability to operate all types of electrical and pneumatic power tools, electrical testing equipment, meters, gauges, calipers, micrometer, and other types of diagnostic and measuring devices.
- Ability to read and interpret mechanical and electrical drawings, blueprints, and schematics.
- Ability to design and layout wood and steel repair and/or installation structures.
- Knowledge and ability to understand and perform basic math and algebra.
- Ability to read, evaluate, and apply pump curves and other technical literature.



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- Considerable knowledge of principals, practices, techniques, and instruments and tools used in mechanical and electrical maintenance and repair.
- Ability to rig and lift equipment properly and safely.
- Ability to understand and carry out oral and written instructions.
- Ability to communicate efficiently both orally and in writing.
- Ability to establish and maintain effective working relationships with co-workers.
- Knowledge of standard safety practices, and mandatory safety regulations.

KNOWLEDGE, SKILLS, AND ABILITIES (Automotive)

- Extensive knowledge of all aspects of vehicle repair.
- Excellent mechanical repair skills.
- Excellent problem-solving skills
- Proficient with computer diagnostic equipment and software.
- Ability to read and evaluate service and repair manuals.

PAY SCALE: U-5

Approved by the Employer & Union on 02.24.2022