GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE

DIVISION OF WATER AND WASTE SERVICES

CONSTRUCTION PLAN APPLICATION 8TH EDITION

PROJECT NAME: _____

PARCEL AND/OR PARCEL #S: _____

Property Owner: _____ Address: _____

Business: _____

Utility Connection Address: _____Municipality: _____

Property Owner E-mail: _____ Cell Phone #: _____

THE FOLLOWING INFORMATION SHALL BE INCLUDED WITH, OR APPEAR ON ALL CONSTRUCTION PLANS SUBMITTED TO THIS OFFICE:

Please note that if any of the following information is not applicable to the development being submitted, so state with reason.

GENERAL

- ☐ $500.00 Construction Plan review fee. Checks shall be payable to "Genesee County Drain Commissioner's Office – Div. of WWS".
- ☐ A copy of this Construction Plan Application, signed and dated.
- ☐ Transmittal Sheet indicating that this is a first-time submission.
- ☐ Letter signed and sealed from a professional engineer stating there is adequate sanitary sewer capacity for this development from the site to the County owned infrastructure. This shall include all calculations and flow maps. (Wholesale communities only)
- ☐ 'Authorization to Review' letter from the local municipality.

COVER SHEET

The cover sheet shall, at a minimum, contain the following basic information:

- ☐ Project Name (Title) – Address, Municipality, County and Section Number below project name.
- ☐ Location map with layout sketch of project, scale and north arrow.
- ☐ Plans signed and sealed by a professional engineer (for construction plan submittal to EGLE, plans shall be signed and sealed by a professional engineer).

- [ ] Developer's name, address, and phone number.
- [ ] Sheet Index.
- [ ] Legal description with Parcel Number/Tax ID Number.
- [ ] Plan distribution list including contact names and dates submitted to utility/agency.
- [ ] Total disturbed area and a statement clarifying whether an NPDES permit is or it not required.
- [ ] 811 "Call Before You Dig" Alert.
- [ ] GCDC-WWS Contractor Alert Statement (**in bold**) and Easement Statement. See Section C Items l. and k. of the construction plan standards.
- [ ] A statement clarifying whether or not existing utilities were exposed for verification of location and elevations.

APPLICATION REQUIREMENTS TO BE ON PLAN SUBMITTAL

- [ ] Tax map of area with appropriate property highlighted. Tax map shall also show the surrounding area, including both sides of the road and can be obtained from the Genesee County Department of Equalization.
- [ ] Sheet size of 24" x 36" (If a different sheet size is proposed, this office must be contacted prior to submitting plans).
- [ ] Legend.
- [ ] Minimum scale shall be 1" = 50'.
- [ ] GCDC-WWS Demolition Notes, as applicable (See Item H. under Site Plan Standards).
- [ ] All parcels have been serviced with sanitary sewer and watermain adjacent to this property.
- [ ] Completed copies of applications for all EGLE permits, as applicable to the development.
- [ ] GCDC-WWS' most current 'Standard Notes', 'Sanitary Standard Details' and 'Pressure Pipe Details' or other applicable sheets shall be added to the plan set (they can be downloaded at gcdcwws.com).
- [ ] All existing (water, sanitary sewer, and storm water) utilities shown on the plans and labeled with their size (rims, inverts), elevation and pipe material. Please also label any utilities in other areas where conflicts may arise.
- [ ] Submit draft easement documents for review. Recorded easements shall be submitted prior to EGLE submittal. Minimum width for easements shall be Sanitary Sewer = 20' and Watermain = 15'. The utility shall be centered in the easement. The standard GCDC-WWS easement template document can be provided, if requested.
- [ ] Benchmarks shall be shown and labeled in either USGS or NGV datum.

- [ ] Utilities shall be extended to the furthest limits of the property.
- [ ] Location of the 100-year floodplain elevations and wetland limits.
- [ ] Compacted sand backfill shall be noted and/or shown on the plans for any proposed utilities under the pavement.
- [ ] The existing public sanitary sewer and watermain material types and sizes shall be labeled on the plans where a connection or tap is proposed on the public main.
- [ ] The proposed pipe material for proposed public sanitary sewer and watermain shall be labeled on the plans, i.e. PVC SDR 26, ductile iron pipe with class.
- [ ] Plan view of the proposed development or plat, including only phases or work that is to be completed under this application.
- [ ] Roadways, ROW size, lot numbers, future building numbers, parcel ID numbers, street address for site, street address for surrounding buildings, and lot configuration.

ADDITIONAL DOCUMENTS

The following applications and permits shall be provided and or obtained prior to the RCD approval:

- [ ] SESC permit application, plans, and appropriate fees.

I hereby certify that the abovementioned items have been provided with the submitted plans.

Name of Party Preparing Application: _____

E-mail of Party Preparing Application: _____

Signature: _____ **Date:** _____