

# GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE



## -DIVISION OF- WATER & WASTE SERVICES

G-4610 BEECHER ROAD · FLINT, MICHIGAN 48532-2617

PHONE (810) 732-7870 · FAX (810) 732-9773

JEFFREY WRIGHT  
COMMISSIONER

### General Nondomestic User Discharge Permit Application

The permitting program for Nondomestic Dischargers is intended to identify all nondomestic users discharging to Genesee County Drain Commissioner's Office Division of Water and Waste Services (GCDCWWS) sewer systems for treatment at one of our Treatment Plants. The intent of this application is to provide information to enable an evaluation of the quality of the discharge to the sewer. This application is designed to provide initial details to issue a General Nondomestic Discharge Permit, but additional information may be requested. **Note that Significant Industrial Users, or such other Nondomestic Users as determined appropriate by the POTW Superintendent, shall complete an additional application and will be notified after the review of this General Application form.**

#### Completeness

Complete this mandatory form, sections A-K. The application requires both an Authorized Representative signature and a Property Owner signature. If the same person is the Property Owner and the Authorized Representative, he/she should sign both statements. The form is not considered complete without both signatures.

Include in the submittal a plumbing plan and a floor plan that includes labels for the building areas and uses.

If you have any questions please contact the Environmental Compliance Office by phone at (810) 232-7662, or Thad Domick can be contacted by email at [tdomick@gcdcwws.com](mailto:tdomick@gcdcwws.com). If you would like an electronic version of this form it can be found on our web site at <http://gcdcwws.com> or contact Thad by email.

#### General Requirements

Nondomestic users shall have a sampling manhole outside that provides access to the discharge from their facility.

Nondomestic Users with a process waste water discharge shall have a sampling manhole outside that provides access to the wastestream without sanitary waste contribution.

Multi-tenant spaces are required to install two separate sewer lines in the building. One line will be for sanitary sewage and the other for process waters. The process line will be brought outside each tenant space. Each tenant space is required to submit a separate application form.

#### Transferability:

"Nondomestic Discharge Permits" are not transferable. New owners are required to apply for a new permit by completing an "Application for Nondomestic Discharge Permit." New applications are also required upon change of ownership, remodeling, addition, or change of use of the building.

#### Payment:

**The Permit fees vary based on the type of discharge.** The review letter sent out will include any additional permit fee amounts owed. A complete list of permit fees are available on the web site.

#### Definitions:

See the Sewer Use Ordinance online at <http://gcdcwws.com> for a complete set of definitions and requirements for discharge to the sewer.

**Genesee County Water and Waste Services**

**General Nondomestic User Discharge Permit Application**

**A. GENERAL INFORMATION**

Name (Owner/Manager/Contact Person)		Phone Number
Street (Mailing address for correspondence)		
City	State	Zip Code
(Business Name – Service Location)		
Street Address		Parcel ID
City	State	Zip Code
Township		County
Phone	Fax	E-Mail

B. Provide a brief description of the manufacturing, production or service activities your company conducts. \_\_\_\_\_

C. Number of Employees: \_\_\_\_\_

D. Average monthly water usage (gallons): \_\_\_\_\_

E. Hours of Operation  
hrs/day \_\_\_\_\_ days/week \_\_\_\_\_ shifts/day \_\_\_\_\_ months/year \_\_\_\_\_

F. Business Activity (check all that apply)

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> New construction  | <input type="checkbox"/> Addition      | <input type="checkbox"/> Change of Ownership |
| <input type="checkbox"/> Remodel   | <input type="checkbox"/> Change of use | <input type="checkbox"/> Other _____         |
| <input type="checkbox"/> Multi-tenant space - - - If yes how many tenant spaces? _____ |  |  |

G. This facility generates the following type of wastes for discharge to the sanity sewer.  
(Check all that apply)

- ☐ Domestic Wastes      ☐ Process Water      ☐ Scrubber      ☐ Arsenic backwash  
☐ Non-contact Cooling Water      ☐ Fats, oil and grease Trap/Interceptor  
☐ Amalgam Separator      ☐ Photo Processing/X-ray developing water  
☐ Other describe) \_\_\_\_\_

H. Submit a plumbing plan and a floor plan that includes labels for the building areas and uses with this form.

I. AUTHORIZED REPRESENTATIVE STATEMENT

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

\_\_\_\_\_  
Authorized Representative Signature  
(Responsible for the discharge)

\_\_\_\_\_  
Authorized Representative Name (Please Print)

\_\_\_\_\_  
Authorized Representative Title (Please Print)

\_\_\_\_\_  
Date

J. PROPERTY OWNER STATEMENT

By my signature below, I certify, acknowledge, and agree as follows:

I am the legal owner (or the duly authorized representative of the legal owner) (the "Property Owner") of the above-described property (the "Property"). This application for a permit to authorize the discharge of wastewater to the public sewer from the Property is submitted with my permission, authority, and consent.

I am aware and understand that the discharge of wastewater from the Property to the public sewer is governed by, and subject to, local, state, and federal laws and regulations; that these laws and regulations impose certain financial and legal requirements, responsibilities, and liabilities on the Property and on the Property Owner; and that these requirements, responsibilities, and liabilities, include, but are not limited to, the following: Effective immediately upon the provision of wastewater treatment service to the Property, the Genesee County Drain Commissioner's Office, Division of Water and Waste Services, shall have a lien upon the Property, as security for the collection of wastewater treatment system rates and/or charges, which lien shall be enforceable as provided by law.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Property Owner Name (Please Print)

\_\_\_\_\_  
Property Owner Title (Please Print)

\_\_\_\_\_  
Date

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### K. **Nondomestic Discharge Application and Permit Fee Form**

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Business Name: \_\_\_\_\_

Date: \_\_\_\_\_

Please submit payment of the following fees for the appropriate business tier below that your facility belongs to:

1. **General Users**

- ☐ Non-domestic users with no process wastewater, requiring no pollution mitigation or pretreatment  
**Total Application and Permit Fee: \$290.00; Renewable every 5 years**

2. **Minor Pretreatment and Risk**

- ☐ Facilities producing a **small volume or concentration of non-domestic wastewater** that requires a properly operated minor pretreatment system. Business types include Food Service, Dentist (except Orthodontists), Photo Development, Car Wash, Oil Change and Repair, and any other facilities that have grease interceptors, oil/water separators, amalgam separators, or silver recovery systems.  
**Total Application and Permit Fee: \$380.00; Renewable every 3 years**

3. **Moderate Pretreatment and Risk**

- ☐ Non-industrial facilities producing a **moderate to high volume or concentration of non-domestic wastewater** that requires a properly operated minor pretreatment system. Business types include Food Service, Dentist (except Orthodontists), Photo Development, Car Wash, Oil Change and Repair, and any other facilities that have grease interceptors, oil/water separators, amalgam separators, or silver recovery systems.  
**Total Application and Permit Fee: \$555.00; Renewable every 3 years**

4. **Cannabis Growing or Processing, Industrial, Significant, and Categorical Users.**

- ☐ Cannabis Growing and Processing can use this form; Industrial, Significant and Categorical industries need to complete the IPP Industrial User Application  
**Application Fee: \$50; Itemized Costs of Sampling and Inspection Invoiced Annually**

The Application and Permit fees may be paid by cash, check or money order. Credit card payment is not accepted. Your permit will not be issued until the fee is received. This form must accompany the fee payment.

Select Payment Option: \_\_\_\_\_ Check here if you are paying by cash.  
\_\_\_\_\_ Check here if you are paying by check.  
\_\_\_\_\_ Check here if you are paying by money order.

Make checks payable to: Genesee County Drain Commissioner  
Return Information to: Thad Domick  
GCDCWWS  
G-4610 Beecher Rd.  
Flint, MI 48532

**DO NOT SEND CASH IN THE MAIL**

**Check to be sure of the following before returning this information:**

- ☐ Completeness. Include both a mailing address and the location of the business.
- ☐ Include both the Property Owner and Authorized Representative signatures.
- ☐ Plumbing plan AND Floor plan that includes labels for the building areas and uses is attached
- ☐ Payment of the appropriate permit fee. Incorrect payment will result in a review letter