

**PERMIT TRANSFER NOTIFICATION OF EXISTING SOIL EROSION AND SEDIMENTATION CONTROL (SESC) PERMIT**

**In addition to the terms and conditions of the aforementioned MDEQ document(s),  
the following is to be submitted to the County Enforcing Agency**

The Transferor understands that it will not be entitled to any refund or release of any security posted with its SESC permit until such time as all requirements of the transfer process are fulfilled. The Transferor and Transferee further acknowledge that the permit transfer will not be complete until all required documents are fully executed and all fees along with the required security/bonds are submitted by the Transferee and deemed acceptable by the Genesee County Drain Commissioner's Office-Division of Water and Waste Services; 4610 Beecher Rd.; Flint, MI 48532; (810) 732-7870.

A transferred permit is not a renewal. The transferred permit will expire one year from the original issue date.

**Requirements for Permit Transfer**

- Completed DEQ Permit Transfer Form
- The Transferee will submit a completed SESC Application form, an updated construction and maintenance schedule, a revised SESC plan (if necessary) and appropriate bonds/security.

A \$35 Transfer fee is required. Please make checks payable to: Genesee County Drain Commissioner's Office Division of Water and Waste Services.

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**INTERNAL USE ONLY**

Permit Number and Expiration Date of Permit to be Transferred: \_\_\_\_\_

Transfer Fee: \_\_\_\_\_

Transfer Date and Approved by: \_\_\_\_\_

**PERMIT TRANSFER  
NOTIFICATION OF EXISTING**



**SOIL EROSION AND SEDIMENTATION CONTROL (SESC) PERMIT**

Pursuant to Section 9112 of Part 91, SESC, of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended, this form must be completed by the property transferor, signed by the transferor/and transferee, and submitted to the county or municipal enforcing agency before the property is transferred.

**Perspective Landowner(s):**

Name(s):

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Address:

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**SUBJECT: SESC Permit No.**

Parcel identification No.

Pursuant to Section 9112(1) of Part 91, SESC (Part 91), of the Natural Resources and Environmental Protection Act, 1994 PA 451, as amended (NREPA), please be advised that the property being purchased is currently subject to requirements in the above-referenced SESC permit issued by the Agency Name, Address, and Phone #. Upon transfer of the title of the property to the new owner's name(s), the SESC permit will be transferred into the new owner's name(s). A copy of the existing permit and approved plans are enclosed for your information.

Pursuant to Section 9112(3) of Part 91, of the NREPA, please be advised that when the title to the property is transferred into the new owner's name(s), the new owner assumes responsibility for compliance with all SESC permit obligations and conditions, including plan requirements, and for **any violations of the permit** on the transferred parcel that exist on the date the parcel is transferred. Copies of all notices of violations and/or legal actions taken by the Agency Name and/or the Michigan Department of Environmental Quality (MDEQ) are enclosed for the new owner's information. Also, please be advised that if the earth change or SESC measures authorized by the above-referenced permit are altered or modified, a revised plan and permit modification will be required.

Please be further advised that under Section 9112(5) the owner/permittee and the prospective buyer shall sign this notice and the owner/permittee shall submit the signed notice to the Agency Name prior to the property being transferred.

In addition, authorization to discharge storm water from this property has  or has not  been obtained (**check appropriate box**) pursuant to R 323.2190 under Part 31, Water Resources Protection, of the NREPA (Permit-by-Rule), from the MDEQ. If authorization was granted (Authorization No. \_\_\_\_\_) for this property, a written request to have the authorization changed to reflect new ownership must be made to the MDEQ at the time the property is transferred. Please be advised that a copy of the SESC permit and plan that reflects the new ownership must be included with the request. Requests must be submitted to the MDEQ, Water Resources Division, Permits Section, Constitution Hall, Second Floor North, P.O. Box 30657, Lansing, Michigan 48909-8157.

Please be further advised that landowners with an existing earth change disturbing one to less than five acres of soil, with a point source discharge to the waters of the state, have automatic

authorization to discharge storm water under Permit-by-Rule. Notification to the MDEQ of the proposed ownership transfer for these automatic authorizations is not necessary.

It is anticipated that the transfer of ownership will occur on \_\_\_\_\_. Please acknowledge receipt of this notification and concurrence with the above-stated stipulations by having an authorized individual countersign below and return it to me, the owner/permittee, at the address below by \_\_\_\_\_. This signed document shall be submitted to the SESC permitting agency **ten (10) business days** prior to the transfer of the property.

**Disclaimer:** *This document fulfills the notification requirement for transferring a SESC permit into a new owner's name pursuant to Part 91 and the reauthorization, if appropriate, to discharge storm water from the site. It does not address the notification or permit requirements that may exist for any other federal, state, or local permits that may be associated with the property.*

**Owner(s)/Permittee(s):**

Name(s):

_____	_____
<i>(Print)</i>	<i>(Signature)</i>
_____	_____
<i>(Print)</i>	<i>(Signature)</i>

Address:

_____	_____
	<i>(date)</i>

Phone:

_____
_____

**Perspective Landowner(s)/Permittee(s):**

Name(s):

_____	_____
<i>(Print)</i>	<i>(Signature)</i>
_____	_____
<i>(Print)</i>	<i>(Signature)</i>

Address:

(if different from top of form)

_____	_____
	<i>(date)</i>

Phone:

_____
_____

Enclosures

This completed form shall be submitted to the County Enforcing Agency or Municipal Enforcing Agency where the SESC Permit was issued prior to property transfer. Agency contact information can be found at: [www.michigan.gov/soilerosion](http://www.michigan.gov/soilerosion) under the SESC Info heading.



G-4610 Beecher Road Flint, MI 48532  
 Phone (810) 732-7870 Fax (810) 732-9773  
[www.gcdcwws.com](http://www.gcdcwws.com)

**OFFICE USE ONLY**

Permit Number
Date Issued
Expiration Date
File Number

**\*\*This does not constitute as the permit.**

**RESIDENTIAL SOIL EROSION & SEDIMENTATION CONTROL PERMIT APPLICATION**

**1. APPLICANT** (Please check if applicant is the landowner or designated agent\*)

<input type="checkbox"/> Landowner <input type="checkbox"/> Designated Agent		NAME:	EMAIL:
ADDRESS:			
CITY:	STATE:	ZIP:	PHONE:

**2. LOCATION**

SECTION	Township - T__N	<input type="checkbox"/> CITY <input type="checkbox"/> TOWNSHIP <input type="checkbox"/> VILLAGE	PROPERTY TAX ID #
	Range - R__E		
SUBDIVISION:	LOT #	STREET ADDRESS:	

**3. PROPOSED EARTH CHANGE**

Project Type: Residential <input type="checkbox"/>	Industrial <input type="checkbox"/>	Multi-Family <input type="checkbox"/>	Land Balancing <input type="checkbox"/>	Commercial <input type="checkbox"/>
Describe Project			Size of Earth Change (Acres, Linear feet or square feet)	
Name of and distance to nearest Lake, Stream, or Drain		Date Project to start	Date Project to be complete	

**4. SOIL EROSION AND SEDIMENTATION CONTROL PLAN** (Refer to Rule 323.1703 of Part 91)

<b>Note: Two complete set of plans must be provided prior to issuance of a permit. Submit one copy for review.</b>	Estimated Cost of Erosion and Sedimentation Control	
	Plan Preparer's Name	Phone #

**5. PARTIES RESPONSIBLE FOR EARTH CHANGE**

Name of Landowner (if not provided in Box. 1 above)		Address		
Email:				
City	State	Zip	Phone #	
Name of Individual "On Site" Responsible for Earth Change			Company Name	
Email:				
Address	City	State	Zip	Phone

I hereby acknowledge that the information contained herein is truthful and accurate to the best of my knowledge. I understand that if I knowingly make any false statement in this application it may result in a civil fine of not more than \$10,000.00 per day for each violation.

I (we) affirm that the above information is accurate and that I (we) will conduct the above-described earth change in accordance with Part 91, Soil Erosion and Sedimentation Control, of the Natural Resource and Environmental Protection Act, 1994 PA 451, as amended, applicable local ordinances, and the documents accompanying this application.

Landowner's Signature	Print Name	Date
Designated Agent's Signature*	Print Name	Date

- Designated agent must have a written statement from landowner authorizing him/her to secure a permit in the landowner's name.

**OFFICE USE ONLY**


# SESC CONSTRUCTION AND MAINTENANCE SCHEDULE

Project Name: \_\_\_\_\_  
 Anticipated Start Date: \_\_\_\_\_  
 Anticipated End Date: \_\_\_\_\_

## Construction Schedule

Construction Sequence	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Notes
Temporary SESC Measures													
Building Demolition													
Strip and Stockpile													
Rough Grading													
Underground Utilities													
Road Installation													
Building Construction													
Permanent SESC Measures													
Final Grade													
Landscaping													

## Maintenance Schedule

Maintenance Sequence	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Notes
Street Sweeping													
Silt Fencing													
Maintain Buffer Strips													
Inlet Structures													
Seeding and Mulch													
Sediment Basins													
Rip-Rap													
Remove Temporary Measures													

## Seeding and Planting Schedule

**Temporary:** (Refer to Tables 4 & 6 in MDEQ "Guidelines for Vegetative Erosion control" included with this packet)

Area on Plan	Mix #	Common Name	Natural Drainage Class Suitability	Suitable Uses	Rate lb/acre

**Permanent:** (Refer to Tables 4 & 6 in MDEQ "Guidelines for Vegetative Erosion control" included with this packet)

Area on Plan	Mix #	Common Name	Natural Drainage Class Suitability	Suitable Uses	Rate lb/acre

**Trees and Shrubs:** (Refer to Table 7 in MDEQ "Guidelines for Vegetative Erosion control" included with this packet)

Area on Plan	Quantity	Common Name	Scientific Name	Drainage Class	Notes