

**GENESEE COUNTY DRAIN COMMISSIONER'S OFFICE DIVISION OF WATER AND WASTE SERVICES**  
**GUIDELINES FOR PREPARING A SLUG DISCHARGE CONTROL PLAN (SDCP)**

Genesee County Drain Commissioner Division of Water and Waste Services (GCDCWWS) requires that all of its Significant Industrial Users (SIU) develop and submit a SDCP in order to prevent slug discharges from reaching the sanitary sewer or to minimize the impact of slug discharges on GCDCWWS personnel, facilities and/or operations. A facility's existing Spill Response Plan or Emergency Response Plan developed for another regulatory agency may be used to satisfy GCDCWWS' requirements for a SDCP provided all of the components identified below are included.

**SDCP COMPONENTS**

- I. FACILITY INFORMATION
  - a. General description of facility operations including hazardous materials used, hazardous wastes generated, and process wastewater generated/discharged. Include a description of discharge practices, including non-routine batch discharges.
  - b. Description of stored chemicals.
  - c. Inlets to the sanitary sewer identified.
- II. SPILL PREVENTION PROCEDURES
  - a. Administrative controls to prevent spills from occurring (e.g. perform fluid transfers away from sanitary sewer inlets).
  - b. Engineering controls to prevent spills from occurring (e.g. secondary containment for storage, hard plumbing to transfer fluids).
  - c. measures for containing toxic organic pollutants (including solvents)
- III. SPILL RESPONSE EQUIPMENT
  - a. List spill response equipment.
  - b. Identify location of equipment within the facility.
- IV. SPILL RESPONSE PROCEDURES
  - a. Identification of a spill or potential spill.
  - b. Spill response activation.
  - c. Roles and responsibilities.
  - d. Residuals handling.
- V. NOTIFICATION PROCEDURES
  - a. Agency notification procedures for immediately notifying GCDCWWS of slug discharges, including any discharge that would violate any discharge prohibition, limitation or requirement under the SUO or permit, and procedures for follow-up written notification within 5 days of the discharge.
  - b. Designation of responsibility to perform notification.
- VI. EMPLOYEE TRAINING
  - a. Identify employees to be trained, scope of training to be provided, and frequency at which training is given.
  - b. Include training materials specific to the SDCP.
- VII. CERTIFICATION
  - a. A certification statement regarding completeness and implementation of the SDCP.
  - b. Certification signature by authorized facility representative (i.e. a company officer who can commit the company to any actions that may be required for full and ongoing implementation of the SDCP).